



**MIRI CITY COUNCIL**  
**Quotation Notice No. 34/2021 (RV)**

1. Quotation are being invited from the **Unit Pendaftaran Kontraktor Negeri (UPKJ) Registered Contractors for Supplies & Services** under for the following respective works: -

NO.	QUOTATION NO.	WORKS	Head	Sub-head
1.	MCC/RV-QUOTE NO.1/2022	Supply of Printing Stationeries to Rating & Valuation Department for Year 2022	VIII	3(a), 3(b) & 3(c)
2.	MCC/RV-QUOTE NO.2/2022	Supply of Toner Cartridge to Rating & Valuation Department for Year 2022	VIII	3(a), 3(b) & 3(c)

2. Quotation forms are obtainable from the **Contract and Procurement Unit, Level 3, Miri City Hall, Jalan Bandaraya, Marina Bay, Miri** during normal office hours **upon payment of document fee in form of cash.**
3. The original / signed or certified true copy certificate of registration of contractors issued by **UPKJ License, Current Trade License and Letter of Authority** shall be produced for inspection before tender document can be issued.
4. Quotation must be submitted in a sealed envelope clearly marked the title and quotation reference number , addressed to: -

**The Chairman,  
Quotation Opening Committee,  
Contract and Procurement Unit, Level 3,  
Miri City Hall, Jalan Bandaraya,  
Marina Bay, 98000 Miri.**

5. The closing date for the quotation shall be at **12.00 noon on Tuesday, 14<sup>th</sup> December 2021** and any quotation received after the specified period and time shall be automatically rejected.
6. **Document fee: RM10.00 (non-refundable).**
7. The Council does not bind itself to accept the lowest or any quotation received. The Council has the right to reject any quotation which does not comply with the above requirements.
8. Any alteration / amendment / correction / etc. in whatever form shall be accompanied by signature of submitting person otherwise the quotation forms shall be rendered invalid.

**"BERSATU BERUSAHA BERBAKTI"**  
**"AN HONOUR TO SERVE"**

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**(MORSHIDI FREDRICK)**  
City Secretary  
Miri City Council

Ref. No. : 34 in MCC/CPU-QN/2021  
Date : 1<sup>st</sup> December 2021